BANTA DIVISION

George Banta Company, Inc.

MENASHA, WISCONSIN 54952

414/722-7771

January 15, 1976

Mr. Harold Weisberg
Cop d'Or Press
Route 12,
Frederick, Maryland 21701

Dear Harold:

I received your note today about the final envelopes delivered to you from the Baltimore Envelope Company. I felt that I owed you an explanation about the many problems we had with the envelopes you ordered. At the start, George Forcey ordered these envolopes from Menasha and submitted a dummy for the purpose of getting a good fit of you book. The envelope company manufactured and delivered these to you and you were the first to see the product and note its incorrect size. I checked back with George when you gave me samples and he verified the envelope company's error.

In order to expedite new envelopes for your needs he asked that I get them done locally. My first check only got you about a carton to hold you over so I could get them redone. This size was not exact to your needs either, but that was all that was available at that time. I then went to the Baltimore Envelope Company, the final supplier and placed an order to the size of 8 1/4 x 11 1/4.

Here again, I was considering your schedule needs and although this size wasn't a 100% perfect fit, it was smaller than the previous ones and I thought it was the best we could get in the shortest period. You mentioned that you could add cardboard to fill it out.

I guess this was one of those situations where things keep getting worse after the first problem arises. I am just glad that you are the kind of kind person you are and not one of those guys that really "blast" people for this kind of happening.

We appreciate your understanding and hope we can serve you the first time around correctly without this problem in the future.

Sincerely yours,

Bruce

Bruce K. Waterhouse
GEORGE BANTA COMPANY